



**MAR ATHANASIUS COLLEGE OF ENGINEERING**  
 (Govt. Aided, Autonomous, Affiliated to APJ Abdul Kalam Technological University)  
 KOTHAMANGALAM, KERALA - 686 666  
 Phone : 0485-2822363, 2822931 Web : www.mace.ac.in E-mail : office@mace.ac.in

### APPLICATION FOR THE POST OF LAST GRADE SERVANTS

1.	Name (in BLOCK letters)					
2.	Permanent Address (in BLOCK letters)					
	Address to which communications are to be sent					
Mobile Number						
e-mail ID						
3.	Place of Birth & Nationality					
4.	Religion		Caste			
			Sub Caste			
5.	Age & Date of Birth (as on 1-1-24)					
6.	Gender		Male/Female/Others			
7.	Category (General/PWD) [If PWD, specify the details]		1	General		
			2	Christian Community		
			3	Person with Disability		
			4	SC/ST/OBC		
8.	Qualification in the subject concerned					
	Name of Examination	Marks out of Marks / CGPA	% of marks	Year & Month	Institutions in which studied	University/ Board
	Class X/Equivalent					
	Others					
9.	Previous Experience (Attach copies of the experience certificate as Annexure)					
	Name of Institution	Date of Joining	Date of leaving	Total (DD/MM/YYYY)	Nature of employment	

10.	Extra – Curricular Activities	
11.	Have you been convicted by any court of law	
12.	If any Police cases or criminal proceedings pending against you	
13.	Any Other Information/Qualification relevant to the post applied for (Please attach separate sheet(s) if required)	
14.	Details of Application Fees (only for forms downloaded from the website)	Demand Draft No. Date .
<b><u>Declaration</u></b>		
I .....hereby declare that all the information given in this application are correct to the best of my knowledge and belief. This application is prepared in accordance with the information appended to the application.		
Place:		Signature of the Applicant:
Date:		Name in block letters:

List of Enclosure / Annexure:

**File No.B1-480/24 (Category No. 4)**

**Information for Candidates**

Name of post : **Last Grade Servant (LGS)**

Number of vacancies : 4 (General)

Scale of Pay : 23000-50200.

Age : 18-36. Candidates born between 02-01-1988 and 01-01-2006 (both dates included). Usual age relaxation will be given to SC/ST and Other Backward Communities. In no case the maximum upper age limit shall exceed 50 years.

Qualification :

Pass in Class X. Higher qualification will be a disqualification (as per APJ Abdul Kalam Technological University Act 2015, Statute 2020 Chapter 8 Part III and Gazette Notification dated 23 May 2023 Vol. 12, No. 21)

Selection procedure :

As per the norms prescribed by the APJ Abdul Kalam Technological University Act 2015, Statute 2020 Chapter 8 Part III and Gazette Notification dated 23 May 2023 Vol. 12, No. 21.

Interview :

Interview Card will be sent by Registered Post up to 10 days before the interview.

- Note :
- 1) Candidates possessing higher qualifications are not eligible to apply for this post. If applications are submitted contrary to the above direction by suppressing the fact and if he/she is found selected his/her application will be summarily rejected, his/her name will be removed from the ranked list and disciplinary action/punishment including removal from service will be taken against him/her at any later stage.
  - 2) Copies of the Qualification Certificate, Mark list, Proof of Age, Proof of Experience and Certificate of Good Conduct from MP/MLA/Headmaster/Principal/Gazetted Officer attached with the application. Originals should be produced at the time of the Interview.
  - 3) The candidate called for the interview will not be paid any T.A.
  - 4) Applicants should pay an amount of Rs.750/- as an application fee.
  - 5) A self-addressed envelope stamped Rs.45/- should be enclosed for forwarding the Interview Card.
  - 6) The application should be addressed to The Secretary, Mar Athanasius College Association, Kothamangalam College P.O. 686 666 with the superscription "APPLICATION FOR THE POST OF LAST GRADE SERVANTS" on the top portion of the envelope and should reach the Secretary within 30 days from the date of advertisement.

Date : 21-10-2024

Secretary.